## Appointment

From: Holloway, Shari [holloway.shari@epa.gov]

**Sent**: 5/6/2019 5:28:59 PM

To: Newton, Cheryl [Newton.Cheryl@epa.gov]; Stepp, Cathy [stepp.cathy@epa.gov]; Thiede, Kurt

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**CC**: Eskridge, Willie [eskridge.willie@epa.gov]

Subject: Mid-Level Leadership Development Program - Leadership Launch

Location: Lake Superior

**Start**: 7/11/2019 2:00:00 PM **End**: 7/11/2019 3:30:00 PM

Show Time As: Tentative

## Good Morning

Thank You for participating in the MLLDP Leadership Launch. The leadership launch involves current leadership sharing their career experiences. During this topic, current leaders would serve on a panel and will be asked to share their journey to formal leadership. Each speaker will have 25 minutes to share their leadership journey and 5 minutes for Q & A. Below are the following questions that should be discussed during the conversation with the MLLDP participants:

- · What types of mentoring relationships you have/had;
- How did you prepare for leadership (formal training, informal relationships, etc);
- What have you learned about the differences between being a staff member and being a formal leader

If you are unable to attend please email me soon.

Again, Thank You and I look forward to you sharing your leadership experience.

Oh! Please email me a copy of your favorite leadership quote by COB Friday July 5, 2019.